



Sarvajani Education Society

S. P. B.

English Medium College of Commerce, Surat

V. T. Choksi Campus, Near Lal Banglow, Athwa Lines, SURAT-305 007, Gujarat, INDIA.

Ph. / Fax No. : 0261 – 2254051

Recognised by UGC as

College with Potential for Excellence (2016-2021)

"Accredited B Grade by NAAC"(CGPA 2.80)



www.spbcommerce.org

email : contacat@spbcommerce.org

College Code No.290

Pay -Code.79

Zone Code.92

F.Y.B.Com.-I Admission Notice

Date: 5.10.20

The students who are provisionally confirmed for admission to semester-I of B.Com Programme of this college (Grant In Aid as well as Self Finance (Taxation)) are required to pay fees online and fill up online Admission form by following the procedure mentioned below latest by 10.00 am on 12/10/2020. Otherwise their right of Admission in this college shall expire after 10.00 am on 12/10/2020.

For any query regarding paying fees or anything, as far as possible, please do not come to college and please contact at college mobile no **7567559340**, **during 9:00 am to 3:00 pm. only.** If you have to come to the college for any reason, please follow all the orders issued by the Government for social distancing and put on the mask compulsorily.

A. Procedure of Fees Payment:

1. Visit college website "spbemcc.com" or download college mobile app "SPB college of commerce"
2. Click on "Online Fee Payment" icon
3. Enter Initial details (Enter Application No in the Enrolment No box i.e.AD202000XXXX & Date of Birth i.e.DD/MM/YYYY)
4. Pay online Fees by use of Net Banking/Debit Card/Credit Card.

Details of Fees and Submission

Boys (Grant in Aid Programme)	3135/-
Girls (Grant in Aid Programme)	2535/-
Self Finance Programme (Taxation) (Girls & Boys)	6275/-

4. Get print out of fees receipt, Two (2) copies, on A4 size paper.

B. Procedure of online Admission Form checking and filled up the form.

(a). Visit college website "spbemcc.com" or download college mobile app "SPB college of commerce "

(b). Click on "Online Admission" Icon and enter Initial details (Enter Application No in the Enrolment No box) & then Date of Birth. **OR**

(2)

- (b). Students can start Admission form from fees receipt page also by clicking "Initiate Admission" link.
- (c). Upload passport size photo and Signature.
- (d). Check and update your all details & also enter your fees payment details.
- (e). Click 'Next' and print the form on A4 size paper.
- (f). After printing the Admission Form submit it in the college office with following documents.

1. College Admission form (**Computerized print out**)
2. Copy of fees receipt.
3. Copy of Provisional Admission confirmation letter.
4. Original Marksheet of 12th std/HSC.
5. Two (2) attested or self attested Mark Sheet copies of 12th std/HSC Exam.

Note 1 : Students are advised to keep few extra copies, at least 5, of mark sheet with them for future requirement, as the original marksheet will be returned only after receiving the same them the University after the Enrollment procees.

6. One (1) attested or self attested copy of Marksheet of 10th Std/ SSC Exam.
7. An attested or self attested copy of certificate issued by competent authority regarding the caste of applicant (**SC/ST/SEBC Candidates only**).
8. An attested or self attested copy of non Creamy layer Certificate-I (**SEBC Candidates only**).
9. An attested or self attested copy of Economically Weaker Section Certificate (EWS Candidates only)
10. An attested or self attested copy of School Leaving Certificate (LC)/ T.C.
11. Physically Handicapped Certificate (For Physically Handicapped Students)
12. Any other certificates (i.e. Sports/Cultural Activities etc).
13. An attested or self attested copy of Aadhar Card.
14. Other Board/ University students should obtain the Provisional Eligibility Certificate from Academic Section, Veer Narmad South Gujarat University, Surat and submit the same.

Note 2 : Students should write "Self Attested" with self Sign All Zerox copies of all documents to be submitted.

Form submission time: 9.00 am to 12.00 noon



Principal
Principal
S.P.B. English Medium College of Commerce
Surat.